

California Arts Council
State-Local Partnership Program
Grant Agreement – Special Terms and Conditions 2009-10
Appendix A – Reporting Requirements

A. Project Manager

The CAC Project manager shall be the primary contact person during the performance of this grant with responsibility for facilitating communications and efficient interaction between the CAC and the Grantee. The CAC Project Manager is:

Rob Lautz
California Arts Council
1300 I Street, Suite 930
Sacramento, CA 95814-2951
(916) 324-6617; (916) 322-6575 FAX
rlautz@cac.ca.gov

B. Appendix A: Reporting Requirements

Following completion of the activities supported by this grant and/or no later than 30 days after the end of the grant period, the grantee shall submit:

1. *California Arts Council/NEA Grants Activity Survey*
2. 10% Invoice Form
3. Final Report that includes responses to the following questions (maximum 2 pages):
 - I. Summarize the activities supported by your SLPP grant.
 - II. Where applicable, in which ways did your SLPP grant assist in the following?
 - a. The development of local cultural activities.
 - b. Facilitate networking between individuals, organizations, businesses, and government.
 - c. Impact public policy towards community arts and cultural development.
 - d. Provide technical assistance to the field.
 - e. Promote cultural diversity in the community.
 - f. Increase access to cultural programming to those limited by geography, income, and/or disabilities.
 - g. Impact your organization's managerial and fiscal competence.
 - h. Maintain a staffed, public office, accessible during normal business.
 - i. Maintain a paid professional Executive Director.
 - j. Increase your organization's technological capabilities.
 - k. Attend CAC and/or other gatherings.

Note: The California Arts Council/NEA Grants Activity Survey and Invoice Forms are available on the CAC website at: <http://www.cac.ca.gov/files/forms.php>.