

**California Arts Council
Statewide Networks (SN) Program
2010-11**

**Grant Agreement Exhibit D and E - Special Terms & Conditions
Appendix A: Program and Reporting Requirements**

A. Project Manager

The CAC Project manager shall be the primary contact person during the performance of this grant with responsibility for facilitating communications and efficient interaction between the CAC and the Grantee. The CAC Project Manager is:

Lucero Arellano
California Arts Council
1300 I Street, Suite 930
Sacramento, CA 95814-2951
(916) 322-6338 (916) 322-6575 FAX
LArellano@cac.ca.gov

B. Progress Reports

Must complete two Progress Reports due as follows:

- **October 31, 2011 &**
- **February 28, 2012**

C. Following completion of the activities supported by this grant and no later than 30 days after the end of the grant period, grantee shall submit:

- (1) California Arts Council/NEA Grants Activity Survey (accessible [here](#)). Fill out NEA Survey online and make sure to reference grant agreement number starting with "SN-10."
- (2) A 25% Invoice Form (<http://www.cac.ca.gov/files/forms.php>); and
- (3) A Final Report (include "NEA Survey" on upper right hand corner to indicate you completed online survey.)

Survey, Final Report and invoice forms can be accessed, under Grantee Forms at <http://www.cac.ca.gov/files/forms.php>.