

**California Arts Council
Statewide Networks (SN) Program
2010-11**

**Grant Agreement Exhibit D and E - Special Terms & Conditions
Appendix A: Program and Reporting Requirements**

A. Project Manager

The CAC Project manager shall be the primary contact person during the performance of this grant with responsibility for facilitating communications and efficient interaction between the CAC and the Grantee. The CAC Project Manager is:

Lucero Arellano
California Arts Council
1300 I Street, Suite 930
Sacramento, CA 95814-2951
(916) 322-6338 (916) 322-6575 FAX
LArellano@cac.ca.gov

B. Progress Reports

Must complete two Progress Reports due as follows:

- **October 29, 2010 &**
- **February 25, 2011**

C. Following completion of the activities supported by this grant and no later than 30 days after the end of the grant period, grantee shall submit:

- (1) **California Arts Council/NEA Grants Activity Survey** (accessible at <http://www.cac.ca.gov/files/forms.php>);
- (2) **A 25% Invoice Form** (<http://www.cac.ca.gov/files/forms.php>); and
- (3) **A Final Report**
 - a. Report form will be made available at a later date, you will be notified.

The survey, final report and the invoice forms can be accessed, under Grantee Forms at <http://www.cac.ca.gov/files/forms.php>.