

**California Arts Council (CAC)  
State-Local Partnership Program  
2012-2013  
Technical Assistance / Peer Consultations  
Exhibit D: Grant Agreement – Special Terms and Conditions**

**Appendix A: Reporting Requirements**

**A. Project Manager**

The CAC Project manager shall be the primary contact person during the performance of this grant with responsibility for facilitating communications and efficient interaction between the CAC and the Grantee. The CAC Project Manager is:

Wayne Cook, Interim Contact  
California Arts Council  
1300 I Street, Suite 930  
Sacramento, CA 95814-2951  
(916) 322-6344 Fax (916) 322-6575

**B. Reporting Requirements**

Following completion of the activities supported by this grant and/or no later than 30 days after the end of the grant period, the grantee shall submit:

1. California Arts Council/NEA Grants Activity Survey
2. (Available on the CAC website at:  
<http://www.cac.ca.gov/programs/forms.php>)
3. 10% Invoice Form
4. A Final Report summarizing the activities supported by this grant and the impact they had on your organization and community. (maximum 2 pages)

**Both the survey and the invoice forms can be accessed, under forms and invoices at <http://www.cac.ca.gov/programs/forms.php>.**